

OPSC Board of Directors Meeting Summary

March 4, 2024 | 3:00pm – 5:00pm | Virtual Meeting

The following summary provides an overview of the information shared during this meeting, including motions and votes.

Board Attendees	Present: Lisa Bui, Hollie Caldwell, Smitha Chadaga, Bob Dannenhoffer, Mary Engrav, Katie Hufft, Kristi Ketchum, Judy Marvin, Margaret Mikula, Jessica Morris, Dana Selover, Erin Sprando, Susan Steen Absent: Hollie Caldwell, Smitha Chadaga, Judy Marvin
Staff Attendees	Valerie Harmon, Stephanie Warren
Guest Speakers	Vanessa Becker (V Consulting & Associates Inc.), Julie Basler, Brett Byers, Gwen Dayton

Welcome & Introductions

- Meeting called to order by Bob Dannenhoffer at 3:02pm
- Attendance taken: Quorum achieved (See above for details)
- The Board welcomed new Board member Susan Steen (Hospital Administrator seat)

Housekeeping

- Reviewed agenda
- Action Item 1: Approve the meeting summaries for past meetings
 - Bob Dannenhoffer called for a motion to approve the meeting summaries for the December 4, 2023, Board Meeting; January 24, 2024, Special Board Meeting; and February 16, 2024, Executive Committee Meeting.
 - Mary Engrav moved and Lisa Bui seconded the motion. Stephanie Warren conducted a roll call vote. Lisa Bui, Bob Dannenhoffer, Mary Engrav, Katie Hufft, Kristi Ketchum, Margaret Mikula, Jessica Morris, Dana Selover, Erin Sprando, and Susan Steen voted in favor, with no objections or abstentions. The motion passed.

Patient at the Center

- Patient at the Center shared by Mary Engrav.
- Take-Aways & Board Comment: Providers should treat each patient thoroughly and equitably.

Treasurer's Report

- General Updates
 - 89% of the annual Patient Safety Reporting Program (PSRP) fees have been collected, OPSC will continue to use the outstanding account collection process
 - Anticipate Board review and approval of budget amendment at the June 3, 2024, meeting.
 - Investment activity: \$313,622 was transferred on January 9, 2024, from OPSC's checking account to the Local Government Investment Pool (LGIP)
- Actual Compared to Budget
 - 2024 PSRP funds fees still being collected
- Statement of Financial Position
 - Note: Accounts Payable and Accrued Payroll are now combined into a single item
- Action Item: Approve the Treasurer's report
 - Bob Dannenhoffer called for a motion to approve the Treasurer's report
 - Mary Engrav moved to approve. Stephanie Warren conducted a roll call vote. Lisa Bui, Bob Dannenhoffer, Mary Engrav, Katie Hufft, Kristi Ketchum, Margaret Mikula, Jessica Morris, Dana Selover, Erin Sprando, and Susan Steen voted in favor, with no objections or abstentions. The motion passed.

Strategic Planning Discussion

- Valerie and Vanessa led a discussion on progress made on OPSC's strategic planning process since the December 2023 Board meeting and presented a draft of a strategic map to the Board.
- Discussion: Provider, Health System, and Patient Roundtables
 - Bob asked whether any criticism was expressed, and Vanessa responded that roundtable participants expressed frustration with the healthcare system
 - Mary noted the prevalent use of social media for health information and how health systems may be able to better reach patient audiences
 - Dana asked about OPSC convening organizations and Valerie noted roundtable participant suggestions included OPSC hosting providers with networking opportunities and safe tables
- Discussion: Focus Areas of Strategies and Outcomes
 - Provider and Health System Awareness and Engagement: Margaret noted clarification needed on whether OPSC's strategy is to assess the state of patient safety as a whole or assess the state of response to patient harm
 - Public Awareness and Engagement: Valerie noted that outcomes language can be updated to reflect OPSC's integration of equity into all work, including data collection and analysis
 - OPSC Development and Stability: Margaret suggested updating the outcomes language from passive to active to better reflect OPSC's role in driving change
- Next Steps: June 3, 2024, Board meeting
 - OPSC to update strategic map and plan
 - Board review and adopt the final draft of the strategic plan

Executive Director's Report

- Updates
 - Permanent Oregon Administrative Rules (OARs) have been filed for PSRP
 - 2024 inventory has been submitted to the State of Oregon Agency Data Inventory

- Semi-Independent State Agency Report due by April 1, 2024
- Continued conversations with Pathway to Accountability, Compassion, and Transparency (PACT) on next steps and plan revisions; Valerie will bring any updates to the Board
- OPSC has been in conversation with a new communications firm, in consideration to continue Early Discussion & Resolution (EDR) outreach work
- Oregon Agency Expectations
 - OPSC's agency director performance review is due in Q3 2024
 - Strategic plan is due in June and will be brought to the June 3, 2024, Board meeting.
- PSRP Annual Report
 - Updated statutes have removed requirements to complete the report by Q2
 - OPSC still plans to bring the draft PSRP report to the June 3, 2024, Board meeting
 - Report will focus on PSRP's transition to a new data collection model and data requirements
- Team Structure and Recruitment
 - OPSC is creating a cross-functional team model and senior-level program role to benefit daily operations and support organizational stability and development
- Patient Safety News
 - OPSC updated the monthly communication using communications and accessibility best practices

PSRP Modernization: Revising Adverse Event Types

- Sydney presented OPSC's recommended approach to revising how adverse event types are categorized in PSRP:
 - Facilities will continue to report serious events based on definition in statute (so no change there!)
 - This will shift focus from perfect category to what was learned
 - This allows OPSC to see connections and throughlines that single organizations can't see
- Board members expressed support to move forward with the recommended approach, and OPSC will provide an update at the June OPSC Board meeting

Board Membership Update

- Open Seats: Private Purchaser of Healthcare, Labor Representative
- Pending Appointment: Healthcare Consumer, Nurse
- Senate Confirmation Hearing: Expected in April or May 2024

Public Comment

- No public comments were submitted prior to or during the meeting.

Upcoming Meetings

- June 3, 2024: Board Meeting
 - 3:00pm-5:00pm, virtual meeting
 - Draft agenda items:
 - Adopt Strategic Plan
 - Amend 2023-2025 OPSC Budget

- Recommendations for PSRP adverse event types

Adjourn

- **Meeting Adjourned:** 5:06pm

Note: The meeting schedule and materials for the OPSC Board of Directors will be available on the [Our Governance page](#) of the OPSC website.

DRAFT